

**JAWAHARLAL NEHRU UNIVERSITY LIBRARY**  
**(Reader Services)**

The Librarian,  
Jawaharlal Nehru University,  
New Delhi

Sub: - Loss of Library ID card for Students

Sir,

I have lost my Library ID Card, No. \_\_\_\_\_

A copy of FIR is enclosed. I may kindly be allowed to deposit Rs. 100/- in the Finance Branch for making duplicate Library identity Card.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Programme: \_\_\_\_\_

Centre: \_\_\_\_\_

School: \_\_\_\_\_

(For official Use)

The Finance Officer may please accept Rs. 100/- from the above mentioned student.

Assistant Librarian

Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. 100/-  
is enclosed and duplicate ID card issued.

Signature of the Student

Student of the Staff